

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HERITAGE ISLE AT VIERA
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Heritage Isle at Viera Community Development District was held on **Tuesday, March 21, 2016 at 10:33 a.m.** at the Brevard County Government Center, located at 2725 Judge Fran Jamieson Way, Building C, Viera, FL 32940.

Present and constituting a quorum:

Jay Williams	Board Supervisor, Chairman
Roger Teurfs	Board Supervisor, Vice Chairman
Kenneth Bonin	Board Supervisor, Assistant Secretary
William Robart	Board Supervisor, Assistant Secretary

Also present were:

Anthony Jeancola	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping Green & Sams, P.A.
Ana Saunders	District Engineer, BSE Consultants
Tony Romano	Tropic-Care
Audience Members	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Williams called the meeting to order and Mr. Jeancola called the roll confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

Audience comments were entertained regarding concerns with scheduling of both the CDD Board meeting and the District Association meeting at the same time and the shrub removal plan. It was stated that the hedges are being removed due to sight line and safety concerns, after analysis by both the District Engineer and landscaper. A brief discussion ensued on the topic. Mr. Romano stated that if the Board so desires, he could do a test site to see how it would look after the hedges are cut back to meet FDOT regulations. The Board decided to address item 5A on the agenda at this time. Ms. Saunders recommended that the test be completed on the South East corner of 3073 Galindo Circle as she considers it to be the most inconspicuous corner. She asked for authorization to be on sight when the work is completed.

On Motion by Mr. Williams, seconded by Mr. Bonin, with all in favor, the Board of Supervisors approved 3073 Galindo Circle as a test area for trimming the hedge back to two feet for Heritage Isle at Viera Community Development District.

A letter will be sent out to the resident at the test sight address informing them of the work to be completed.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Meeting held January 26, 2016

On Motion by Mr. Teurfs, seconded by Mr. Bonin, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular Meeting held January 26, 2016, as presented for Heritage Isle at Viera Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for January and February 2016

A brief discussion ensued regarding some of the invoices and the services they represented.

On Motion by Mr. Bonin, seconded by Mr. Williams, with all in favor, the Board of Supervisors ratified the operation and maintenance expenditures for January 2016 in the amount of \$89,023.63 and for February 2016 in the amount of \$80,894.40 for Heritage Isle at Viera Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Candidates to Fill Board Vacancy, Seat 3

Mr. Jeancola stated that he received a resume from Mr. Richard Brooks expressing a desire to fill the vacancy for seat three with a term that expires in 2018. Concern was expressed that there may not have been sufficient notice for residents to respond. A brief discussion ensued regarding the legal requirements to fill the vacancy, whether sufficient notice was provided, and the most expeditious way to issue the notice.

On Motion by Mr. Teurfs, seconded by Mr. Robart, with three in favor and one against (Mr. Bonin), the Board of Supervisors extended the candidacy period until the end of business April 21, 2016 with an electronic notice of the vacancy going out no later than tomorrow for Heritage Isle at Viera Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No report

B. District Engineer

Ms. Saunders noted that all of the 2015 infrastructure works are completed.

Ms. Saunders reviewed the details of her inspection of the phase 8 infrastructure and provided an estimated cost of \$56,000 to make the necessary repairs of items with a damage ranking of three through five that would need to be completed prior to the District taking over the maintenance. She stated that as in the past the District would contract for the repairs and bill Lennar for the reimbursement. The Board indicated that it would like to seek repairs for 100% of the damage. Mr. Earlywine suggested that it might be more advantageous to ask for rankings two through five. Additional discussion ensued on the report and Ms. Saunders reviewed the process she will follow in obtaining the necessary repairs.

On Motion by Mr. Teurfs, seconded by Mr. Robart, with all in favor, the Board of Supervisors authorized Staff to proceed with seeking repairs for items noted with a damage rating of two through five of the Phase 8 infrastructure inspection for Heritage Isle at Viera Community Development District.

Ms. Saunders updated the Board on the status of the punch lists for Phases one through seven that she is working with Lennar on rectifying.

C. Tropic-Care

Mr. Romano spoke regarding the remaining two items on the punch list that he is responsible for completing, timing for trimming the grasses in the common area and expressed concern with the return of rats by the back gate. He estimated the cost to put the traps back at \$200. The Board asked that he proceed with installing the traps where necessary.

Mr. Romano informed the Board of an additional fee from Floralawn for the fertilization of the new sod areas installed on the pond banks by Lennar totaling \$2,800.

On Motion by Mr. Williams, seconded by Mr. Bonin, with all in favor the Board of Supervisors approved the additional fertilization costs for the new sod areas installed by Lennar totaling \$2,800 for Heritage Isle at Viera Community Development District.

D. District Manager

Mr. Jeancola informed the Board that the fountains will need to be turned off while the Association paints the railings in the area. He also reported on a couple of issues that was brought to his attention by residents, noting that he obtained written confirmation from the builder that they will be addressing the concerns.

Mr. Jeancola touched briefly on the Field Inspection Report that will be distributed to the Board tomorrow.

SEVENTH ORDER OF BUSINESS

**Review of Tropic-Care Proposal to
Remove Hedges**

Mr. Jeancola reviewed the action that was taken during the audience comments section of the agenda relative to this topic. He noted that no action would be taken on the proposal until the results of the test site trimming were known.

EIGHTH ORDER OF BUSINESS

**Review of Tropic-Care Proposal for
Legacy Blvd. Landscape Drainage**

Mr. Romano and Ms. Saunders spoke regarding options to address the concerns expressed the pooling of water on the sidewalks along Legacy Boulevard. The recommendation of Staff was to go with option B which includes the installation of a drain pipe that runs to the road and represents a more long term fix.

On Motion by Mr. Williams, seconded by Mr. Bonin, with all in favor, the Board of Supervisors approved option B for the Legacy Boulevard landscape drainage repairs for Heritage Isle at Viera Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2016-03,
Authorizing Acceptance of Phase F Plat**

Mr. Earlywine provided a brief overview of the Resolution that authorizes the acceptance of the Phase F Plat and that is needed before the County can approve the Plat. He stated that the resolution authorizes Staff to provide real estate comments and addresses the provisions for the true-up payment. He noted that both have been completed. A brief discussion ensued. Both District Counsel and District Engineer expressed that all of the real estate items had been addressed in the Plat, and that the true-up payment had been made. Mr. Earlywine stated that there are a few minor issues that need to be addressed on the Plat for Phase E that will be coming before the Board shortly.

On Motion by Mr. Williams, seconded by Mr. Bonin, with all in favor, the Board of Supervisor approved Resolution 2016-03, authorizing acceptance of Phase F Plat for Heritage Isle at Viera Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Real Estate Conveyances,
Phase 1 through 8**

Mr. Earlywine spoke regarding the status of the real estate conveyance documents for phases one through eight, noting that items related to phases one through six are primarily clean-up in nature and Staff is still working on phases seven and eight. He recommended that the Board authorize the documents in substantial form but they not be executed until everything is finalized.

Mr. Earlywine responded to Board questions on the topic and agreed that coordination with the HOA regarding their review of Developer issues would be beneficial to the District.

On Motion by Mr. Williams, seconded by Mr. Teurfs, with all in favor, the Board of Supervisor authorized the use of the forms of the real estate conveyance documents (in substantial form), and in connection with communications with the Developer regarding the proposed conveyances, with the caveat that they not be executed until finalized for Heritage Isle at Viera Community Development District.

ELEVENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

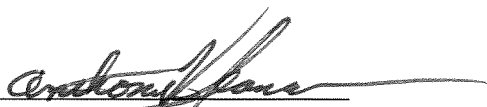
A concern was expressed with rats within Phase I and asked if this area can be targeted for traps as well. The Board approved the addition of this area.

Staff responded to questions from the Board regarding the pipes in the phase I park, the signs in the water, and the status of the tree removal. Ms. Saunders will be researching the pipes this week and Mr. Romano will be cutting the tree roots rather than removing the trees.

TWELFTH ORDER OF BUSINESS

Adjournment

On Motion by Mr. Teurfs, seconded by Mr. Robart, with all in favor, the Board of Supervisors adjourned the meeting at 12:27 p.m. for Heritage Isle at Viera Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman 5/17/16