

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HERITAGE ISLE AT VIERA
COMMUNITY DEVELOPMENT DISTRICT**

The audit review committee meeting of the of Heritage Isle at Viera Community Development District was held on **Friday, August 18, 2017 at 10:30 a.m.** at the Brevard County Government Center, located at 2725 Judge Fran Jamieson Way, Building C, Viera, FL 32940.

Present and constituting a quorum:

Jay Williams	Board Supervisor, Chairman
Roger Teurfs	Board Supervisor, Vice Chairman
Kenneth Bonin	Board Supervisor, Assistant Secretary
William Rex Gieseler	Board Supervisor, Assistant Secretary
Bob Goldstein	Board Supervisor, Assistant Secretary

Also present were:

Anthony Jeancola	District Manager, Rizzetta & Company, Inc.
Ana Saunders	District Engineer, BSE Consultants
Jere Earlywine	District Counsel, Hopping Green & Sams, P.A. (phone)
Tony Romano	Tropic-Care
General Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Jeancola called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Review of Proposals for Auditing Services

The Audit Review Committee reviewed the auditing proposals submitted by McDirmit Davis, Grau & Associates and Carr Riggs & Ingram for fiscal year ending 2017. The proposals provided two optional renewals for fiscal years ending 2018 and 2019. McDirmit Davis proposed pricing in the following amounts for each year: FYE 2017 = \$3,900.00, FYE 2018= \$4,000.00 and FYE 2019= \$4,100.00; Grau & Associates proposed pricing in the following amounts for each year: FYE 2017 = \$3,200.00, FYE 2018= \$3,300.00 and FYE 2019= \$3,400.00; and Carr Riggs & Ingram proposed pricing in the following amounts for each year: FYE 2017 = \$4,000.00, FYE 2018= \$4,000.00 and FYE 2019= \$4,000.00. The individual committee members provided management with the scores for each of the firms submitting proposals based on the evaluation criteria approved at the last audit meeting.

THIRD ORDER OF BUSINESS

Ranking of Auditor Proposals

Mr. Jeancola tabulated the total scores as provided by the Audit Review Committee. McDirmit Davis and Grau & Associated tied with a total of 485 points each and Carr, Riggs & Ingram scored a total of 479. Having a tie, the Committee inquired with counsel how best to select an auditor. Mr. Earlywine suggested recasting their votes and have each Committee member adjust the pricing scoring to reflect 20 points for Grau and 17 points for McDirmit and CRI. Upon each member casting the second vote and making their individual scoring adjustments, McDirmit was recommended for the District's Auditing Services for the Fiscal Years 2017-2019 based on the Committee's ranking of the proposals as follows:

1. McDirmit Davis with 478 points
2. Grau & Associates with 473 points
3. Carr Riggs & Ingram with 462 points

A motion was made by Mr. Williams, seconded by Mr. Teurfs, ranking McDirmit Davis as the highest bidder with 478 points and recommended that the Board enter into an agreement with the firm of McDirmit Davis for the District's Auditing Services for the Fiscal Years 2017-2019, for Heritage Isle at Viera Community Development District.

Mr. Gieseler opposed.


FOURTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Gieseler, seconded by Mr. Teurfs, with all in favor, the Audit Review Committee meeting was adjourned at 11:12 a.m. for Heritage Isle at Viera Community Development District.



Assistant Secretary



Chairperson/Vice Chairperson