

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HERITAGE ISLE AT VIERA
COMMUNITY DEVELOPMENT DISTRICT**

The **regular** meeting of the Board of Supervisors of Heritage Isle at Viera Community Development District was held on **Tuesday, May 28, 2013 at 10:30 a.m.** at the Brevard County Government Center, located at 2725 Judge Fran Jamieson Way, Building C, Viera, FL 32940.

Present and constituting a quorum:

Bernie Reed	Board Supervisor, Chairman
Kenneth Bonin	Board Supervisor, Assistant Secretary
Jim Brown	Board Supervisor, Assistant Secretary
Joe Fulghum	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping Green & Sams, P.A. (speakerphone)
Hassan Kamal	District Engineer, BSE consultants
Darcie Madison	Leland Management
Tony Romano	Tropic Care

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Mr. Reed called the meeting to order at 10:30 a.m. and read the roll call.

SECOND ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Special Meeting held May
21, 2013**

On Motion by Mr. Brown, seconded by Mr. Reed, with all in favor, the Board approved the Minutes of the Board of Supervisors' Special Meeting held May 21, 2013 for Heritage Isle at Viera Community Development District.

THIRD ORDER OF BUSINESS

Ratification of the Operation and Maintenance Expenditures for April 2013

On Motion by Mr. Bonin, seconded by Mr. Brown, with all in favor, the Board ratified the Operation and Maintenance Expenditures for April 2013 in the amount of \$67,981.86 for Heritage Isle at Viera Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Proposals for District Engineering Services

The Board of Supervisors reviewed, discussed and ranked the submitted proposals, (Exhibit 'A').

The Board of Supervisors adopted ranking as presented and will begin the process to negotiate with the top ranked bidder, BSE, subject to having a different BSE Engineer representing the District.

On Motion by Mr. Brown, seconded by Mr. Reed, with all in favor, the Board adopted ranking as presented and will begin the process to negotiate with the top ranked bidder, BSE, subject to having a different BSE Engineer representing the District for Heritage Isle at Viera Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Landscape Contract Renewal

Mr. Romano reviewed his request to keep the contract at a fixed amount of \$191,240, for a one year term beginning October 1, 2013, with the option of two one year renewals at the same price. The price includes additional maintenance for Phase 7 when the property is conveyed over to the CDD.

After Board discussion, the Board of Supervisors approved the contract renewal proposal subject to Counsel reviewing the form of the contract.

On Motion by Mr. Reed, seconded by Mr. Bonin with all in favor, the Board approved the contract renewal proposal subject to Counsel reviewing the form of the contract for Heritage Isle at Viera Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Temporary Construction Agreement for Individual Homeowners

After Board discussion, the Board of Supervisors requested that the form of agreement be amended to limit it to just sidewalks and storm water system instead of "any such work affecting the district infrastructure".

The Board of Supervisors approved the Temporary Construction Agreement for Individual Homeowners subject to the amendments stated above.

On Motion by Mr. Brown, seconded by Mr. Reed with all in favor, the Board approved the Temporary Construction Agreement for Individual Homeowners subject to the amendments stated above for Heritage Isle at Viera Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2013-10,
Approving the Fiscal Year 2013/2014
Proposed Budget and Setting the Public
Hearing**

The Board of Supervisors approved Resolution 2013-10, Approving the Fiscal Year 2013/2014 Proposed Budget and set the Public Hearing on the Proposed Budget for August 27, 2013 at 10:30 a.m.

On Motion by Mr. Reed, seconded by Mr. Brown, with all in favor, the Board approved Resolution 2013-10, Approving the Fiscal Year 2013/2014 Proposed Budget and set the Public Hearing on the Proposed Budget for August 27, 2013 at 10:30 a.m. for Heritage Isle at Viera Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Mr. Earlywine reviewed the proposed Bills that did and did not pass during the Legislative Session. The District will most likely need to hold a Public Hearing to amend the Rules of Procedure due to new legislation.

- B. District Engineer
Mr. Kamal presented three bids from JAMC-Waterfront Solutions, East Coast Docks and Erickson Marine Works for Pedestrian Bridge Maintenance and Repair. After Board discussion, the Board approved the bid from East Coast Docks with an amount not to exceed \$12,100.

On Motion by Mr. Brown, seconded by Mr. Reed with all in favor, the Board approved the bid from East Coast Docks with an amount not to exceed \$12,100 for Heritage Isle at Viera Community Development District.

Mr. Kamal also gave a Phase 7 construction update.

Mr. Reed requested staff to review if ponds are being treated within Phase 7.

- C. District Manager
Ms. Dobbins noted that the next regularly scheduled meeting will be held August 27, 2013 at 10:30 a.m.

Ms. Dobbins updated the Board that funds were received from the HOA for their second installment for the irrigation upgrade.

- i. FPL Streetlight Shield Request
After discussion, the Board approved installation of streetlight shields off of Legacy Boulevard requested by residents once the CDD has received payment for actual cost of installation from the resident.

On Motion by Mr. Reed, seconded by Mr. Fulghum, with Mr. Brown opposed, the Board approved installation of streetlight shields off of Legacy Boulevard requested by residents once the CDD has received payment for actual cost of installation from the resident for Heritage Isle at Viera Community Development District.

- D. Tropic Care
Mr. Romano stated that he was informed that the irrigation in Phase 7 is going to be connected to the current pump system. He will monitor how this additional usage might impact them.

NINTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

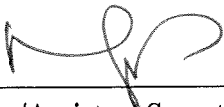
A resident that lives in Phase 7 stated there is an island of debris within the pond in that area. The resident also informed the Board that a curb was damaged after sod was placed.

There were no supervisor comments.

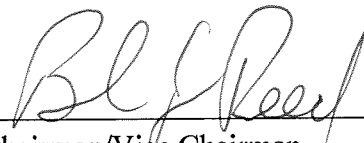
SIXTH ORDER OF BUSINESS

Adjournment

On Motion by Mr. Brown, seconded by Mr. Reed, with all in favor, the Board adjourned the meeting of the Board of Supervisors at 1:25 p.m. for Heritage Isle at Viera Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit 'A'

**Heritage Isle at Viera Community Development District
Request for Qualifications- Engineering Services (May 2013)
Bid/Proposal Rating Sheet**

Criteria	Bowyer Singleton					BSE Consultants Inc. (current engineer)				
	BR	KB	JB	JF	Total	BR	KB	JB	JF	Total
The ability & adequacy of the professional personnel employed by each consultant (25 Points)	25	20	15	25	85	20	20	25	25	90
Whether a consultant is a certified minority business enterprise (5 Points)	0	0	0	0	0	0	0	0	0	0
Each consultant's past performance (25 Points)	25	19	20	25	89	10	19	15	22	66
The willingness of each consultant to meet time and budget requirements (15 Points)	15	12	15	15	57	15	10	15	15	55
The geographic location of each consultant's headquarters, office and personnel in relation to the project (20 Points)	10	13	15	15	53	20	18	20	20	78
The recent, current and projected workloads of each consultant (5 Points)	5	3	5	5	18	5	4	5	5	19
The volume of work previously awarded to each consultant by the district (5 Points)	0	3	5	0	8	5	2	0	5	12
TOTAL SCORE	310					320				